



## Lights, Camera, Auction! Sistema Toronto Spring Fundraiser

### How to participate in the Sistema Toronto online silent auction:

Go to: <https://charityauction.bid/SistemaToronto>

Bidding will begin on Wednesday, April 28<sup>th</sup> and will close on Tuesday, May 4<sup>th</sup> at 11:59pm.

First, go to "Auction Registration" in the top right corner. You'll be asked for your name, email address and phone number. Click "continue".

It may ask you to set a password for your account, you can choose to do so or press "skip this step".

For faster checkout, you can choose to register your credit card during registration or press "skip this step" to do so at a later date.

You'll then be asked for any comments and to accept the terms of use.

Now you're ready to bid!

Click the "Auction" tab in the top menu to browse available items.

Click on the item you would like to bid on – you'll see the value, starting bid (or current highest bid), and bid increment amount.

Enter the amount you would like to bid and press the blue "Bid \$X" button. A pop up will ask you to confirm your bid. You will then receive an emailing confirming that you currently hold the highest bid for that item.

If someone places a higher bid on an item you have bid on, you will receive an email to let you know. If you would like to place another bid you can do so (or not, it's completely up to you).

Congrats! If you hold the winning bid when the auction closes, you will be sent an email to confirm and process your payment for the item(s).

A Sistema Toronto staff member will then be in touch to arrange the delivery or pickup of your item(s).

### For more information or any questions, please contact:

Sarah Ferries

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